

## MISSION STATEMENT

The Mission of Plymouth Public Schools is to challenge, inspire, and prepare all students for success in an ever-changing and complex world.

PLYMOUTH BOARD OF EDUCATION  
REGULAR MEETING  
WEDNESDAY, SEPTEMBER 14, 2016  
TERRYVILLE HIGH SCHOOL CAFETERIA

7:00 P.M.

### MINUTES

1. Call to Order & Pledge to the Flag

Mrs. Johnson called the meeting to order at 7:02 p.m. The group joined in the Pledge to the Flag

2. Adoption of the Agenda

MOTION: To adopt the agenda as presented. Motion Mr. Bourbonniere, seconded Mr. Orsini, motion passes.

3. Approval of Minutes

MOTION: To approve the minutes of the Regular Meeting of August 10, 2016. Motion Ms. McCann, seconded Mr. Goodwin, abstention, Mrs. Kulesa, motion passes.

4. Superintendent's Update

- Board of Education Retreat, September 28, 2016 @ Central Office, dinner at 5:30 p.m. and meeting begins promptly at 6 p.m.
- District Data Team – First meeting will take place on September 16, 2016 – Goal is to systematically look at data and to discuss strategies about improving instruction for all students. The team consists of all levels from the schools; 2 parents (Mrs. Lumbard and Mr. Simo-Kinzer and a Board Member, (Mrs. Kremmel)
- Building leaders and teachers have done a fabulous job preparing for the opening of a new school year
- Certificates – Parent See (Mrs. Kremmel and Mrs. McCann) – Connecticut General Assembly – official citation in recognition of their successful completion of the parents supporting education excellence training

PLYMOUTH, CT  
TOWN CLERK'S OFFICE  
RECEIVED FOR RECORD

16 SEP 21 AM 8:24

*Robert A. Pocknell*  
TOWN CLERK

5. Student Representatives

- Nora Samih

Senior Class – Breast Cancer Awareness  
National Honor Society – Public Service Projects  
September 7 – Open House & College Planning Workshop  
September 21 – PTSA Meeting @ 6:30 p.m. in the cafeteria  
October 13 – Financial Aid Night

- Ryleigh Dring

Terryville Fair a success with 90 Leo's participating  
Fresh Start Meeting – Seniors had a meeting with  
Mrs. Aiudi during the summer and did team building  
activities and training with the YMCA Camp Jewell in  
order to prepare to mentor incoming freshman. First  
meeting is September 21<sup>st</sup>.  
October 4<sup>th</sup>, Save a Life Tour

- Amy Ieronimo

Mr. Perkins recently had a kidney transplant and is doing  
well.

Sports – Soccer – Girls 3 - Thomaston 0

Boys 3 – Thomaston 2

Terryville High School Marching Band will performing in  
the Mum Festival Parade and at the Big E

6. Presentations

a. Out of State Field Trips

(1) MOTION: To approve an out-of-state field trip to the Eastern  
States Exposition in Agawam, MA for grades 9 – 12 students at  
Terryville High School to perform at the Big E on September  
30, 2016; and

(2) MOTION: To approve an out-of-state field trip to Gillette  
Stadium in Foxborough MA for grades 9 – 12 students at  
Terryville High School to participate in UMass Band Day on  
October 15, 2016

Motion Mr. Bourbonniere, seconded Mr. Orsini, motion passes.

b. Introduction of New Certified Staff:

Harry S. Fisher Elementary School – Mrs. Worhunsky

- Christina Potts Special Education
- Kimberly Dumonski Kindergarten
- Bethany Willard Special Education (.50)

Mrs. Worhunsky recognized Mrs. Celentano and Mrs. Przystawski

Plymouth Center School – Mrs. Collins

- Shannon Cohen Pre-K (.45)

Eli Terry Jr. Middle School – Ms. Suffridge

- Matthew Harris ELA (absent)
- Samantha Baumgart ELA
- Margaret Parenti Computer/IT (substitute) (absent)
- Michael Sadej ELA

Terryville High School – Mr. Hulst

- Sarah Falcetti English
- Michael Cavaliere Technology Education
- Kristin Steeves Social Studies
- Samia Issadi French
- David Gewanter Science (short term substitute) (absent)

Recess: MOTION: To recess at 7:28 p.m. Motion Mr. Bourbonniere, seconded Mrs. Kremmel, motion passes.

Resume Regular Session: MOTION: To resume regular session at 7:43 p.m. Motion Mr. Orsini, seconded Mrs. McCann, motion passes.

7. Public Comment (limited to 3 minutes per speaker)

Mr. Simo-Kinzer – 56 Old Farm Road - addressed Charles Street Extension, Resource Officer & believes there is a potential problem if the project goes through and urges the Board of look into the matter.

8. Communications

None

9. Unfinished Business

- 2<sup>nd</sup> Read of Policy Series 1000 – Community Relations – See attached chart attached hereto and made a part hereof as if fully stated herein.

MOTION: To accept the Policy Series 1000 as presented. Motion Ms. McCann, all were in favor, motion passes.

10. Consent Agenda

A. Appointments (See Schedule A attached hereto and made a part hereof as if fully stated herein)

1. Technology Department

- a. Robert Zulkowski – Part-Time Technology Specialist
- b. Adam Federkiewicz – Technology Specialist I

2. Harry S. Fisher Elementary School

- a. Bethany Willard – Special Education (.50)
- b. Stephanie Tramontanis – Tutor (formerly the Library Media Tutor)
- c. Denise Przystawski transferred to Grade 5 from Eli Terry Jr. Middle School (grade 6)
- d. Judith Cumiskey – Library Media Tutor
- e. Jennifer Lowell - 29.5-hour Paraprofessional
- f. Joshua Willard - 29.5-hour Paraprofessional
- g. Terra Boswell - 29.5-hour Paraprofessional
- h. Lorraine Tuller - 19-hour Paraprofessional
- i. Stacy Chapman-Lipski – Recess Monitor
- j. Jennifer Beach – Recess Monitor
- k. Nicole Putnam – Tutor

3. Plymouth Center School

- a. Shannon Cohen – Special Education Preschool (.45)
- b. Michelle Mulvehill - Tutor

4. Eli Terry Jr. Middle School

- a. Samantha Baumgart – ELA
- b. Margaret Parenti – Computer/It (substitute)
- c. Michael Sadej – ELA
- d. Maryann Judson – Cafeteria Team Leader

5. Terryville High School

- a. Samia Issadi – French
- b. David Gewanter – Science (Long Term Sub)
- c. Sharon Marchesani –Cafeteria Worker
- d. Jamison Kuczenski – Temporary Library Media Tutor & Bristol Tech Education Center Tutor
- e. Tracey Malootian – Majorettes Advisor

6. Fall Coaches- Eli Terry Jr. Middle School

- a. Paul Schwanka – Boys' & Girls' Cross Country
- b. Richard Keator – Volleyball
- c. Mark Sconziano – Boys' Soccer

7. Fall Coach- Terryville High

- a. Patrick Norton – JV Girls' Volleyball

B. Leave(s) of Absence- Childbearing Leave (See Schedule A attached hereto and made a part hereof as if fully stated herein)

Lori Lusitani, School Counselor at Terryville High School for on or about December 2, 2016.



C. Resignations (See Schedule A attached hereto and made a part hereof as if fully stated herein.

1. Bruce Mitchell, French Teacher at Terryville High School, effective August 10, 2016
2. Jennifer Yeziarski, Paraprofessional at Harry S. Fisher Elementary School, effective August 5, 2016
3. Shakilah Gaskins, Paraprofessional at Harry S. Fisher Elementary School, effective August 20, 2016
4. Jason Barth, Technology Specialist I, effective August 26, 2016
5. Susan Kolukisa, Tutor Plymouth Center School, effective immediately
6. Kimberly Lemoine, Paraprofessional (29.5 hours) at Harry S. Fisher Elementary School

MOTION: Mrs. McCann, I move to approve the consent agenda, second Mrs. Kremmel

Mrs. Johnson, Chair: There is a motion and a second to approve the consent agenda. All in favor signify by saying "Aye." Motion passes.

11. New Business

A. Policies

- 1<sup>st</sup> Read of Policy Series 2000 – Administration
- 1<sup>st</sup> Read of Section 504 of the Rehabilitation Act of 1973 (Civil and Legal Rights and Responsibilities)
- 1<sup>st</sup> Read of Policy 3541 Non-Instructional Operations – Transportation

B. Third Party Administrator/Tax Sheltered Annuity Retirement Program Administration 403(b) Program

MOTION: To approve the appointment of Omni as the Third Party Administrator and to move to a multi manager platform. Motion Mr. Bourbonniere, seconded Mr. Melchionna, motion passes.

C. Curriculum

- MOTION: To approve the K – 1 Music Curriculum with no revisions. Motion Ms. McCann, seconded Mr. Bourbonniere, motion passes.
- MOTION: To approve the 7<sup>th</sup> Grade Social Studies, Global Studies, US History I, US History II/Civics, Psychology, Sociology, Grade 7 Latin American Studies, Grade 6 Research and Study Skills, Grade 8 Journalism, High School Art I, High School TV Production and Foods I with minor revisions to be

submitted to the Director of Curriculum & Instruction.  
MOTION: Ms. McCann, seconded Mr. Orsini, motion passes.

- MOTION: To approve the 8<sup>th</sup> Grade Social Studies and Grade 6 Art with revisions to be submitted to curriculum venting committee and Board of Education Curriculum Subcommittee.  
MOTION: Mr. Orsini, seconded Ms. McCann, motion passes.

D. Board of Education Meeting Dates

MOTION: To approve the 2017 Board of Education Meeting dates as presented: Motion Mr. Melchionna, seconded Mr. Goodwin, motion passes.

E. Organizational Chart

MOTION: To approve the 2016 – 2017 Organizational Chart as presented. Motion Mrs. Kremmel, seconded Mr. Orsini, motion passes.

12. Board Member/Committee Reports

A. Curriculum Mrs. Lucian, Chair

In lieu of Mrs. Lucian's absence, Mrs. Parsons, Director of Curriculum & Instruction informed the Board of the following: The Curriculum Subcommittee met on Tuesday, August 23, 2016. Items were addressed under New Business. The next meeting of the Curriculum Subcommittee is September 20, 2016 at 5:30 p.m. in the conference room at the Board of Education Offices.

B. Facilities Mr. Orsini, Chair  
No Meeting

C. Finance Mrs. Kulesa, Chair

The Finance Subcommittee met prior to the Board Meeting and reviewed the accounts-by-facilities report for the month of August and discussed transfers. The accounts-by-facilities report will be forwarded to the Town of Plymouth Board of Finance.

MOTION: To approve the transfers as discussed in subcommittee.  
Motion Mrs. Kulesa, all were in favor, motion passes.

D. Negotiations Ms. McCann, Chair  
No Meeting

E. Personnel Mr. Goodwin, Chair

The Personnel Subcommittee met prior to the Board Meeting and all items were addressed under the consent agenda.

F. Policy

Ms. McCann, Chair

There was a Special Meeting of the Policy Subcommittee on Tuesday, August 23, 2016 at 6:30 p.m. in the conference room at the Board of Education.

- Items discussed were addressed under New Business
- Distribution of **Policy Series 3000** – Business/Non Instructional Operations to members.

G. Safety/Transportation  
No Meeting

Mr. Orsini, Chair

13. Public Comment (limited to 3 minutes per speaker)  
Chris Simo-Kinzer – 56 Old Farm Road – the elimination of the school systems Resource Officer.

14. Board Liaisons to Schools

Mrs. Johnson -- Harry S. Fisher Elementary School  
September 20, 2016 @ 7 p.m. is the PTA's first meeting; Book Fair is going on and they are in need of members.

Mr. Melchionna -- Plymouth Center School  
September 13 Meeting  
15 Back to School Ice Cream Social @ 6:30 p.m.  
23 Family Movie Night @ 6:30 p.m.  
28 Earth Dome  
October Family Feast @ Chute Gates (no date yet)

Ms. McCann -- Eli Terry Jr. Middle School  
No Meeting

Mrs. Kulesa -- Terryville High School  
September 21 Meeting

Mrs. Kremmel -- SEPTA  
September 21 Lucky Cup @ 9:30 a.m.

Mrs. Lucian -- EdAdvance  
Absent

Mr. Goodwin -- WAMOGO  
New Administrators – How the VoAg Program is not only important to WAMOGO but also to elementary schools. Standing Subcommittee has been established and will be involved with the Advisory Committee

Mr. Bourbonniere -- CABE  
Reminder, CABE/CAPSS Convention is November 18 – 19 for those of you who plan on attending.



15. Board Comments

Ms. McCann – Parent See Class – urges individuals to get involved and how important it is to give back to the community.

Mr. Orsini – Spoke on National Fire Prevention Week which is October 9<sup>th</sup> – 15<sup>th</sup>. October 13<sup>th</sup>, Community Fire Drill begins at 7 p.m.

Mrs. Johnson – Enjoyed the 1<sup>st</sup> day of school and welcome to the student representatives.

16. Next Board Meeting – The next Regular Board of Education Meeting will take place on Wednesday, October 12, 2016 at 7 p.m. in the cafeteria at Terryville High School.

17. Enter Into Executive Session

MOTION: To enter into Executive Session at 8:10 p.m. to discuss (a) the UAW Local 376 Contract Paraprofessionals & Secretaries 2016 - 2019; (b) a Personnel Matter: Evaluation, Format and Process as it relates to the Superintendent; and (c) security strategy. Dr. Semmel, Superintendent and Mr. Penn, Business Manager are invited into Executive Session. Motion Mrs. Kremmel, seconded Mr. Goodwin, motion passes.

MOTION: To resume regular session at 9:35p.m. Motion Mrs. Kremmel, seconded Ms. McCann, motion passes.

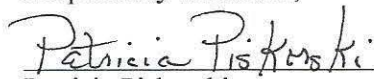
18. Possible Action From Executive Session, if any

MOTION: To approve the contract between the Plymouth Board of Education and the UAW Local 376 Paraprofessionals and Secretaries – 2016 – 2019 as presented. Motion Mrs. Kulesa, seconded Ms. McCann. Roll Vote: Mr. Melchionna, Mrs. Kremmel, Mr. Goodwin, Mr. Orsini, Mr. Bourbonniere, Ms. McCann and Mrs. Kulesa all voted in favor of the motion. Motion passes.

19. Adjournment

MOTION: Motion to adjourn at 9:30 p.m. Motion Mrs. Kremmel, seconded Ms. McCann, motion passes.

Respectfully submitted,

  
Patricia Piskorski  
Recording Secretary



Policy Series 1000 – Community Relations The Policy Subcommittee met on Tuesday, August 23, 2016 and addressed the following questions brought forth by Board Members at the August 10<sup>th</sup> BOE Meeting after the 1<sup>st</sup> read of Policy Series 1000 – Community Relations. Below are the results of those questions.

Policy /Reg	Title	Board	Policy Subcommittee
Policy# 1313	Gifts between students and teachers shall be discouraged.	It was suggested replacing the word "discouraged" with another word.	Rather than replacing the word discouraged, the Committee unanimously agreed to omit the sentence.
Regulation # 1330(a)	Use of School Facilities Procedures & Regulations Governing Use of School Facilities/Fields		New Language: #2. <b>Insurance:</b> All users not covered by the Plymouth Board of Education insurance policy must provide a liability insurance certificate of no less than \$1,000,000 per occurrence/\$2,000,000 annual aggregate and naming the Plymouth Board of Education as a named additional insured. Insurance limits will be reviewed and updated periodically by the Business Manager.
Policy # 1331(b)	Smoke Free Environment Staff and Public	"A sign shall be posted on the premises indicating that smoking, including the use of e-cigarettes is prohibited by state law".	NEW LANGUAGE unanimously agreed upon by the Policy Subcommittee:  A sign shall be posted on school premises indicating that smoking of any kind is prohibited by state law.
Policy # 1700(b)	Possession of Deadly Weapons or Firearms IV. Other Exceptions	B. The person possesses the deadly weapon or firearm on the real property of any school or administrative building or at a school-sponsored activity pursuant to a written agreement with school officials or a written agreement between such person's employer and school officials.	B. NEW LANGUAGE unanimously agreed upon by the Policy Subcommittee:  The person possesses the deadly weapon or firearm on the real property of any school or administrative office building or at a school-sponsored activity pursuant to a written agreement with the Superintendent of Schools and in consultation with the Chief of Police of the Town of Plymouth or a written agreement between such person's employer, the Superintendent of Schools and in consultation with the Chief of Police of the Town of Plymouth.

SCHEDULE A  
September 14, 2016

Resignations			
Bruce Mitchell	French	Terryville High School	
Jennifer Yeziarski	Paraprofessional	Harry S. Fisher Elementary	
Shakilah Gaskins	Paraprofessional	Harry S. Fisher Elementary	
Jason Barth	Technology Specialist I	Central Office	
Susan Kolukisa	Tutor	Plymouth Center School	
Kimberly Lemoine	Paraprofessional	Harry S. Fisher Elementary	
Leave(s) of Absence			
Lori Lusitani	School Counselor	Terryville High School	
Appointments			
<b>Technology Department</b>			
Robert Zulkowski	Part-Time Technology Specialist		
Adam Federkiewicz	Technology Specialist I		
<b>Harry S. Fisher Elementary School</b>			
Bethany Willard	Special Education Teacher (.50)		
Stephanie Tramontanis	Tutor		
Nicole Putnam	Tutor		
Denise Przystawski	Grade 5		
Judith Cumiskey	Library Media Tutor		
Jennifer Lowell	29.5 hr. Paraprofessional		
Joshua Willard	29.5 hr. Paraprofessional		
Terra Boswell	29.5 hr. Paraprofessional		
Lorraine Tuller	19.0 hr. Paraprofessional		
Stacy Chapman-Lipski	Recess Monitor		
Jennifer Beach	Recess Monitor		
<b>Plymouth Center School</b>			
Shannon Cohen	Special Education Preschool (.45)		
Michelle Mulvehill	Tutor		
<b>Eli Terry Jr. Middle School</b>			
Samantha Baumgart	ELA		
Margaret Parenti	Computer/IT		
Michael Sadej	ELA		
Maryann Judson	Cafeteria Team Leader		

<b>Eli Terry Jr. Middle School</b>				
<b>Fall Coaching Appointments</b>				
Paul Schwanka	Boys' & Girls' Cross Country			
Richard Keator	Volleyball			
Mark Sconziano	Boys' Soccer			
<b>Terryville High School</b>				
Samia Issadi	French			
David Gewanter	Science			
Jamison Kuczinski	Temporary Library Media Tutor Substitute/ Bristol Tech Education Center Tutor			
Sharon Marchesani	Cafeteria			
Tracey Malootian	Majorettes Advisor			
<b>Terryville High School</b>				
<b>Fall Coaching Appointment</b>				
Patrick Norton	JV Girls' Volleyball			