

## MISSION STATEMENT

The Mission of Plymouth Public Schools is to challenge, inspire, and prepare all students for success in an ever-changing and complex world.

PLYMOUTH BOARD OF EDUCATION  
REGULAR MEETING  
WEDNESDAY, APRIL 19, 2017  
TERRYVILLE HIGH SCHOOL CAFETERIA  
7:00 P.M.

## AGENDA

Present: Mr. Melchionna, Mrs. Kremmel, Mr. Bourbonniere, Ms. McCann, Mrs. Kulesa and Mrs. Johnson

Absent: Mr. Orsini, Mrs. Lucian and Mr. Goodwin

1. Call to Order & Pledge to the Flag

Mrs. Johnson called the meeting to order at 7 p.m. The group joined in the Pledge to the Flag.

2. Adoption of the Agenda

MOTION: To adopt the agenda as presented. Motion Ms. McCann, seconded Mrs. Kremmel all in favor, motion passes.

3. Approval of Minutes

MOTION: To approve the minutes of the Regular Meeting of March 8, 2017. Motion Mr. Melchionna, seconded Mr. McCann, all in favor, motion passes.

MOTION: To approve the minutes of the Special Meeting of March 22, 2017. Motion Mrs. Kremmel, seconded Ms. McCann, all in favor, motion passes.

4. Superintendent's Update

- Public Hearing – Thursday, April 20, 2017 at 7 p.m. in the Community Room at Town Hall

PLYMOUTH, CT  
TOWN CLERK'S OFFICE  
RECEIVED FOR RECORD  
17 APR 26 AM 8:56  
OWN CLERK

- Board of Education adopted an increase of \$542,000 (2.27%)
- Board of Finance is recommending a \$200,000 increase (.84%)
- Board of Finance is recommending \$800,000 additional dollars (5.42%) for the rest of the Town Budget

Note: \$200,000 would mean staff cuts which will result in the increase in class sizes and a decrease in support.

- Non-Renewal of Non-Tenured Teacher Contracts

- Ten open positions for the 2017 – 2018 school year were the result of retirement incentives and staff turnover.
- Potential layoffs that could occur were reviewed and it is our belief that all staff members will have a position in our district next year.

- Open Positions that cannot be filled internally

- Family & Consumer Science; Science, Art and Technology Education
- The UConn Career Fair was attended on April 6, 2017

- Update on Wamogo

- According to the State, Plymouth is required to send nine students to Wamogo next year.
- Parents will be notified by letter before summer break which students will be allowed to attend. The remaining students will be placed on a wait list.

- Last Day of School

- Barring any unforeseen circumstances, the last day of school is Wednesday, June 21, 2017 with the high school graduation ceremony occurring on the same date.

#### Mrs. Parsons

- Donation of Books – Books 10 years or older were delivered to a facility in Windsor Locks where they were sent to Better World Books in Indiana and will be distributed domestically and internationally.
- Assessment – Approaching the State Window on assessments
  - March – high school CAPT Science Exam
  - 1<sup>st</sup> week in April – 5<sup>th</sup> and 8<sup>th</sup> graders CMT Science and high school 10<sup>th</sup> graders took the SAT's
  - 1<sup>st</sup> 3 weeks in May – 3, 4, 5, 6, 7 and 8<sup>th</sup> graders – Smarter Balance Assessment in Reading and Mathematics (on line adaptive test)
- Pre-School Acceptance – Letters are being sent to parents at the end of the week regarding Pre-School Acceptance. There were enough applicants to fill all seats available for next year. A wait list will be maintained. All families were able to receive either their first or second preference in terms of a full day, a.m. or p.m. program. This program is connected to State Grants received for Smart Start.

5. Student Representatives

- Nora Samih

- April 6 – 9 Band and Chorus Trip to Canada
- April 25 Financial Presentation by Todd Burton of Thomaston Savings Bank for 11<sup>th</sup> grade students
- April 26 Financial Realty Fair at Torrington High School for Seniors
- March 23 – 26 Chitty, Chitty, Bang, Bang

Class of 2017 “Round Up” Fundraiser at Adams put on by Project After grad.

- Ryleigh Dring

- April 8 Leo Annual Easter Egg Hunt
- April 29 Senior Class hosting School Color Run
- May 1 – 12 AP Exams
- May 10 Presentation of Italy Trip

- Amy Ieronimo

- Golf 1 match
- Track 2 meets
- Baseball & Softball Multiple games

Note: CIAC Website for rain delays and cancellations.

- April 26 Junior College Event during extended flex (parents are welcome)
- April 27 5:30 p.m. in the auditorium at the high school, geared towards families and run by the guidance department. This program explains what to prepare for and different types of schools.
- May 8 Band & Chorus Concert 7:30 p.m. – 8:30 p.m.

6. Presentations

- Recognition of Para Educator of the Year – Mr. Dennis Rivera of Harry S. Fisher Elementary School

Recess: MOTION: To recess at 7:27 p.m. in order to congratulate Para Educator of the Year. Motion Ms. McCann seconded Mrs. Kremmel, all in favor, motion passes unanimously.

Resume Regular Session: MOTION: To resume regular session at 7:38 p.m. All in favor, motion passes.

- Out of State Field Trip – MOTION ITEM AFTER PRESENTATION

MOTION: To approve the out-of-state field trip to France & Spain for students in grades 10 – 12 from Terryville High School from April 11, 2018 – April 22, 2018.

Motion Ms. McCann seconded Mr. Bourbonniere. Roll Vote: Mr. Melchionna, Mrs. Kremmel, Mr. Bourbonniere, Ms. McCann, Mrs. Kulesa and the Chair all voted in favor of the motion. Motion passes.

7. Public Comment (limited to 3 minutes per speaker)

Mrs. Jabs – Commented on the unfairness of two students not being able to attend Wamogo.

Ms. Bourne – Attends Wamogo and spoke on the opportunities afforded to her and her accomplishments.

8. Consent Agenda

A. New Hire(s)/Appointments

District

Lindsay Aronheim

Extended School Year Coordinator

Harry S. Fisher Elementary School

Ryan McAdoo

Mary Erin Clem

Jaclyn Guastaferrri

Full Time Paraprofessional

Elementary Long Term Substitute Teacher,  
Grade 2 until the end of the 2016 – 2017 school year.

Long Term Literacy Tutor until the end of the 2016 –  
2017 school year

Sports

Terryville High School

Patrick Norton

Molly Northrop

JV Baseball

JV Softball

B. Childrearing Leaves

Plymouth Center School

Cayla O'Connell

Elementary Teacher, Grade 4 extension until the end of  
the 2016 – 2017 school year

Jaclyn Santarsiere

Elementary Special Education Teacher from on or about  
June 21, 2017 until October 6, 2017

C. Resignation

Harry S. Fisher Elementary School

Elaine Templeton

Elementary Full Time Paraprofessional  
effective March 22, 2017

Eli Terry Jr. Middle School

Matthew Harris

Writing Teacher, Grade 7 effective at the end of the  
2016 – 2017 school year

Terryville High School

Michael Cavalier

Technology Education effective at the end  
of the 2016 - 2017 school year



MOTION: To approve the consent agenda, Ms. McCann, seconded Ms. Kremmel, all in favor, motion passes.

Mr. Bourbonniere commented two individuals on the Consent Agenda: Ryan McAdoo and Molly Northrop were former Terryville High School students and have returned to Terryville to pursue their careers.

9. New Business

A. First Read of Policy Series 3000 – Business/Non Instructional Operations

Each Board Member was provided a copy of Policy Series 3000 (Business/Non Instructional Operations) in their packet for a first read.

B. First Read of Policy P2151 – Administration/Hiring School Administrators

Each Board Member was provided a copy of Policy P2151 in their packet for a first read.

C. Transfers

MOTION: To approve transfers as discussed during the full Board of Education Meeting along with forwarding the accounts by facilities report to the Town of Plymouth Board of Finance. Motion Mrs. Kulesa, seconded Mr. Bourbonniere, all in favor, motion passes.

D. Network Access Service Agreement

MOTION: To approve the Network Access Service Agreement by and between the State of Connecticut Education Network and Plymouth Public Schools for an initial term starting July 1, 2017 and ending June 30, 2020. Motion Mrs. McCann, seconded Mrs. Kulesa, all in favor, motion passes.

E. Curriculum Approvals

MOTION: To approve Television Production 2 and the High School Band with minor revisions to be submitted to the Director of Curriculum & Instruction. Motion Mrs. Kulesa, all in favor, motion passes.

MOTION: To approve Stained Glass and Personal Finance with revisions to be submitted to Curriculum Vetting Committee and the Board of Education Curriculum Subcommittee. Motion Mrs. Kulesa, all in favor, motion passes.

F. June 7, 2017 and November 7, 2017 Board of Education Meeting Date

MOTION: To move the regular Board of Education Meeting Date of June 7, 2017 to June 14, 2017 and the November 8, 2017 meeting to November 15, 2017. Both of these meeting will be Special Meeting of the Board of Education. Motion Mr. Bourbonniere, seconded Ms. McCann, all in favor, motion passes.

G. Subcommittee Meeting Dates for August 2017 – June 2018

Subcommittee meeting dates for the new school year were included in each Board Member's packet depending on their subcommittee assignments. Each member was asked to please review their calendars and to be prepared to discuss and adopt them at their next subcommittee meeting or at the June Board Meeting.

10. Board Member/Committee Reports

A. Curriculum Mrs. Kulesa, Vice-Chair

The Curriculum Subcommittee met on Tuesday, March 21, 2017 at 5:30 p.m. in the conference room at Central Office and discussed the following: (1) Next Generation Science Standards; (2) Review: Stained Glass, Personal Finance, TV II, and Marching Band; and (3) Update on Curriculum Work Plan.

The Curriculum Subcommittee will not meet on April 25, 2017 due to a lack of business.

B. Facilities Mr. Bourbonniere

The Facilities Subcommittee met on April 18, 2017 at 7 p.m. in the conference room at Central Office and discussed the following: (1) set the meeting dates for the 2017 – 2018 school year and (2) the roof at Plymouth Center School.

C. Finance Mrs. Kulesa, Chair

The Finance Subcommittee did not meet due to a lack of a quorum.

D. Negotiations Ms. McCann, Chair

The Negotiations Subcommittee met on April 5, 2017 at 6:30 p.m. to review the Nurses' Contract.

E. Personnel Mr. Melchionna, Vice-Chair

The Personnel Subcommittee met at 6:30 p.m. prior to the Board Meeting and all items were addressed under the consent agenda.

F. Policy Ms. McCann, Chair

The Policy Subcommittee met on Tuesday, March 21, 2017 at 6:30 p.m. in the conference room at central office and: (1) Reviewed and set dates for Special Policy Subcommittee Meetings; (2) Discussed Policies brought forward by the Superintendent of Schools; and (3) Began Reviewing Policy Series 4000 – Personnel – Certified/Non-Certified.

The next meeting of the Policy Subcommittee will take place on Tuesday, April 25 at 6:30 p.m. in reviewing Policy Series 4000.

There will also be a Special Policy Subcommittee Meeting on May 2, 2017 at 6:30 p.m.

G. Safety/Transportation

Mr. Orsini, Chair (absent)

No Report

11. Public Comment (limited to 3 minutes per speaker)

None

12. Board Liaisons to Schools

Mrs. Johnson --  
No Report

Harry S. Fisher Elementary School

Mr. Melchionna --

Plymouth Center School

- April 4 Meeting
- April 26 & 27 Academic Excellence Fair
- April 24 – May 5 Spring Mixed Bag Fundraiser
- May 1 – 5 Teacher Appreciation Week
- May 2 Teacher Appreciation Breakfast at 7 a.m.
- May 19 Auction at Chute Gates
- April 17 – 21 PCS Recycle Program
- April 27 Science Enrichment Program for grade 4 students
- April 28 Arbor Day Program for grade 4 students at 1:30 p.m.
- May 9 Next Meeting at 7 p.m.

NOTE: Pasta Fundraiser raised \$630 and nominations for PTA Officers were requested.

Ms. McCann -- Eli Terry Jr. Middle School  
No Report – Next Meeting is Tuesday, April 25, 2017

Mrs. Kulesa -- Terryville High School  
April 26 Next Meeting for PTSA and After grad at 7 p.m.

Mrs. Kremmel -- SEPTA

The April 20 meeting has been moved to April 26 at 7:30 a.m. at the Lucky Cup. SEPTA will be hosting a paint night on Friday, April 21<sup>st</sup> at 7:30 p.m. at Pillwillop Therapeutic Farms. On May 9<sup>th</sup> there will be a toilet training workshop.

Mrs. Lucian (absent) -- EdAdvance  
No Report

Mr. Goodwin (absent) -- WAMOGO  
No Report

Mr. Bourbonniere -- CABE  
April 25 Next Meeting



13. Board Comments

Mrs. Kulesa – Very moved by the Mr. Rivera's speech and all of the wonderful things that were said about him. It nice to have a strong male influence in the elementary school, especially for someone who is so well liked and respected.

Mr. Bourbonniere – Comment addressed to Ms. Ritchie, etc. bring cultural differences to a small town in Connecticut and a country. Students see a completely different society.

Mrs. Johnson echoes what the other Board Members have stated. On another note, hopefully everyone will attend the tri meeting at 7 p.m. at Town Hall to help support our budget. Thanked the Policy Subcommittee for all of their hard work.

14. Executive Session (to discuss a personnel matter)

MOTION: Motion to enter into Executive Session at 8:25 p.m. to discuss a personnel matter and the contract with the Nurse's Union inviting Dr. Semmel, Superintendent, Mr. Penn, Business Manager and Mr. Hedrick, Vice Principal of the middle school. Motion Mrs. Kremmel, seconded, Mr. Melchionna, all in favor, motion passes.

MOTION: To resume regular session at 8:52 p.m. Motion Mrs. Kulesa, seconded Ms. McCann, all in favor, motion passes.

15. Possible Action From Executive Session

MOTION: To approve the Memorandum of Understanding as presented. Motion Ms. Kremmel, seconded Mr. Melchionna. Roll Vote: Mr. Melchionna, Mrs. Kremmel, Mr. Bourbonniere, Ms. McCann, Mrs. Kulesa and the Chair all voted in favor of the motion. Motion passes.

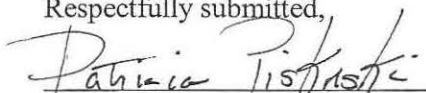
MOTION: To approve the contract with the Nurses Association as presented. Motion Mrs. Kremmel, seconded Ms. McCann. Roll Vote: Mr. Melchionna, Mrs. Kremmel, Mr. Bourbonniere, Ms. McCann, Mrs. Kulesa and the Chair all voted in favor of the motion. Motion passes.

16. Next Board Meeting – The next Regular Board of Education Meeting will take place on May 10, 2017 at 7 p.m. in the cafeteria at Terryville High School.

17. Adjournment

MOTION: Motion to adjourn at 8:52 p.m. Motion Mr. Melchionna, seconded Ms. McCann, all in favor, motion passes.

Respectfully submitted,



Patricia Piskorski  
Recording Secretary